



To: All HOPWA Project Sponsors
From: Lisa Coffman, HOPWA Coordinator
Date: October 16, 2001
Re: **Using HOPWA to pay for Client's Telephone Service**

Notice: HOPWA 01-07

Effective immediately, HOPWA project sponsors may use funding from their supportive services line item to pay for client's basic telephone service.

Many of you have told Indiana Housing Finance Authority that telephone service for some of your clients is a lifeline for medical assistance. The HOPWA program allows us to meet the housing and supportive services needs for people living with HIV/AIDS. Basic phone service to access medical care is an eligible activity under the supportive services line item.

In order to pay for telephone service, you will process a client application as you are currently processing them for short-term assistance. The only difference is instead of paying for the telephone service with short-term funding, you will charge the costs to supportive services. Short-term payment for housing and other utility costs will still be charged to short-term assistance.

The following are the guidelines that will apply for payment:

- Basic monthly charge only;
- No long distance (unless medical services are long distance and those numbers can be proven); and
- No extras such as call-waiting, caller ID, re-dial, etc.

If you currently do not have a supportive services line item, and would like to include one in your grant, please give me a call.

Please contact me at (317) 233-1814 or (800) 872-0371 or via e-mail at lcoffman@ihfa.state.in.us if you have any questions.

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